

**The Chief Officer (Financial Services) is authorised<sup>1</sup> to discharge the following functions<sup>2</sup>**

- 1) Ensuring effective financial management and controls<sup>3</sup>, including:-**
- a) Reporting on the robustness of the Council's financial plans;
  - b) managing the Council's borrowing and investment requirements;
  - c) managing and monitoring the Council's revenue budget and capital programme;
  - d) preparation and closure of the Council's financial accounts;
  - e) managing the Council's tax affairs; and
  - f) internal audit.

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<sup>1</sup> Save where the Leader or the relevant Portfolio Holder has directed or the Director considers that the matter should be referred to Executive Board for consideration.

<sup>2</sup> Together with similar and ancillary functions which have not been delegated to another Director.

<sup>3</sup> The Chief Officer (Financial Services) has responsibility for these arrangements as Section 151 Officer